



FEE STRUCTURE FOR 2011

The school depends heavily on a regular cash-flow to enable it to pay its way (and, in particular, to meet its commitments to the teaching staff). We therefore encourage our parents to ensure that the payment terms are adhered to. We appeal to parents to ensure that the payment of school fees is a priority and that they are paid on time. We also encourage parents to discuss any difficulties about meeting commitments with the Bursar or the Headmaster so that both parties can work toward the resolution of these problems.

Please note that there is an **Entrance Fee** (R15 000-00) payable upon enrolment for years Reception to Year 12. Please refer to the Entrance Fee explanation at the end of this document for further details.

1. **REGISTRATION FEE:**

A fee of **R500-00** is payable on submission of an application form for a place in the School. It is non-refundable and covers the cost of assessment and administration.

2. **TUITION FEES:**

All fees are payable strictly in advance.

Fees may be paid as follows:

Annually: 1 payment by 15 December 2010 (If this option is selected the school must be advised before 1 December 2010. Please contact Mrs M van der Riet for details)

Termly: 4 payments on or before 12 January 2011 and the first day of each subsequent term (12 January, 5 April, 19 July and 11 October)

Monthly: 12 equal payments on or before 12 January 2011 and the first day of each subsequent month by **debit order only** (a debit order form is available off the school website or can be requested from m.vdriet@chesterhouse.co.za).

The school does have credit card facilities for parents wishing to use this payment option. **It is a requirement that monthly fees are paid via debit order.**

PLEASE NOTE!

One full term's written notice of termination of the pupil's enrolment to the School must be given.



MONTHLY PAYMENTS TAKING SIBLING REBATE INTO ACCOUNT

MONTHLY (FIRST CHILD /ELDEST)	
YEAR	MONTHLY (Jan – Dec)
Nursery	R1 900-00
Reception	R2 310-00
Years 1 – 2	R2 810-00
Year 3	R3 580-00
Years 4 – 7	R3 880-00
Years 8 – 12	R4 475-00
MONTHLY (SECOND CHILD)	
YEAR	MONTHLY (Jan – Dec)
Nursery	R1 720-00
Reception	R2 080-00
Years 1 – 2	R2 530-00
Year 3	R3 220-00
Years 4 – 7	R3 490-00
Years 8 – 12	R4 025-00
MONTHLY (THIRD CHILD ONWARDS)	
YEAR	MONTHLY (Jan – Dec)
Nursery	R1 520-00
Reception	R1 850-00
Years 1 – 2	R2 250-00
Year 3	R2 865-00
Years 4 – 7	R3 105-00
Years 8 – 12	R3 580-00

For example: A family with 3 children (Eldest in Year 8, Second in Year 3 and third child in Nursery) would be calculated as follows:

	MONTHLY
Year 8 :	R 4 475-00
Year 3 :	R 3 220-00
Nursery:	R 1 520-00

SIBLING REBATE	REBATE
First Sibling	10%
Second Sibling	20%
Third Sibling	20%
Additional Siblings	20%



3. FEES FOR BOOKS:

In the **junior school**, where books are handed out and withdrawn by class teachers on an ongoing basis, no fees are payable for books.

Years 7 – 12, a once-off book fee of R1 200 is charged upon enrolment and will need to be paid on Registration Day. This will cover all text books during these years, any books damaged or lost will be billed to the pupil's account.

4. EXAMINATION FEES:

EXAMINATION	YEAR	COST PER SUBJECT	BILLING DATE
IGCSE *	Year 11	GBP 45.00	October
AS *	Year 12	GBP 35.00	June

* the prevailing pound-rand exchange rate will apply

5. OUTDOOR EDUCATION:

Children will be required to participate in the school's outdoor education programme. This is provided by professional organisations and will be charged to parents accounts in January.

YEAR	ANNUAL
Year 3	R 660.00
Year 4 – 7	R 1 080.00
Year 8 – 12	R 1 560.00

6. INSURANCE:

The school has compulsory group accident insurance cover for all the children in the school. This will amount to R185.00 per annum per child and will be invoiced in the first term.

7. FEES FOR AFTERCARE:

Aftercare operates from 12:00 to 18:00 Monday to Friday.

There are three options to choose from:

OPTIONS	Full day (12:00-18:00)	Half day (12:00-14:30)	Quarter day (12:00-13:30)
Termly	R1 880-00	R1 270-00	R 650-00
Daily Rate	R 55-00	R 45-00	R 32-00

- 7.1 Aftercare fees are payable in advance by Registration Day or by the first day of each subsequent term. Daily (Casual) rate is payable upon invoice.
- 7.2 No child will be accepted for aftercare unless the fees have already been paid.
- 7.3 An after hour fee of R100-00 per hour will be levied for children collected after 18:00.
- 7.4 One month's written notice of termination / amendment needs to be provided to aftercare.
- 7.5 Holiday rates and times will be published closer to the time and will be invoiced separately and **must be paid for in advance**.



8. **UNIFORMS:**

Uniforms may be purchased from **School and Leisure** located at Sportsman's Warehouse near Tygervalley shopping centre. Certain sports uniform are sold from the school, please contact Sonya Adams (s.adams@chesterhouse.co.za) for details.

9. **SMS FEE:**

The school provides an SMS service to advise parents of notices relevant to their children (e.g. sport cancellations etc). This will amount to R40.00 per annum per registered cell phone number.

10. **MUSIC TUITION AND HOMEWORK CLASSES:**

	Termly in advance	
Music	R 650-00	One half hour lesson per week
Homework	R1 110-00	Daily

10.1 One month's written notice of termination needs to be provided to the school

10.2 Fees are payable in advance

11. **PAYMENT OF ACCOUNTS:**

11.1 Direct or electronic deposits:

Banking details:

Registration and Fees

**Chesterhouse
Standard Bank
Tyger Manor (05041041)
Acc No: 071 975 195**

Entrance Fee

**Chesterhouse Trust
Standard Bank
Tyger Manor (05041041)
Acc No: 071 975 071**

Please reference all payments with your account number.

11.2 Should you wish to make use of a debit order/stop order please contact Mrs van der Riet. Debit order forms are available for download on the school's website.

11.3 Cheques may be handed to the secretaries.

11.3.1 In the interest of school safety we ask that parents refrain from making cash payments at the school.

11.5 Credit card payments can be made at the Junior School secretary.

11.6 The school reserves the right to allocate payments received in the following order of preference; any amounts due for, aftercare, music lessons, remedial lessons, insurance, sms service, book deposits and finally tuition fees



12. LATE PAYMENTS:

- 12.1 A late payment charge may be levied at the rate of prime + 2% on all accounts not settled by the due date. Monthly fees not paid by the 1st day of each month will be considered as overdue.
- 12.2 Any accounts outstanding for more than 30 days will be handed to our attorneys for collection; all costs will be for the debtors account.
- 12.3 Unpaid cheques will carry an administration charge of R150.00

30 September 2010

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ENTRANCE FEE

1. Chesterhouse Trust is registered as an Education Trust. The trust is the owner of the fixed assets, including land and buildings, and is responsible for financing all capital development projects. Chesterhouse International School rents these assets from the Trust.
2. An entrance fee of R15 000-00 (Fifteen Thousand Rand) is payable upon the pupil's enrolment at the School. The pupil's place at the school will only be guaranteed / confirmed on payment of R3 000 of the entrance fee. **This deposit is non-refundable**, however should the pupil take up his place in the school the deposit will be set off against the entrance fee.
3. **Admission to Nursery class**
No entrance fee is required on admission into the Nursery Class. The entrance fee will only be required when the pupil moves to the reception class. The R 3 000 deposit will be set off against the entrance fee when the pupil moves up to reception. However, should the pupil leave the school at this stage and provided that the required notice period of a full term has been given, the deposit will be refunded. Refunds will take place at the end of a calendar year.
4. **Admission to Reception – Grade 12**
Entrance fees become payable upon the pupil's enrolment into any of these grades as detailed in the table below:

Grade	Amount
Reception – Grade 8	R15 000
Grade 9	R12 000
Grade 10	R 9 000
Grade 11	R 6 000
Grade 12	R 3 000

5. The entrance fee can be paid off in agreement with the school's Bursar. No option to pay off the entrance fee is available to pupils joining from Grade 9 onwards. Foreign pupils are required to pay the full entrance fee on enrolment.
6. Rates quoted are subject to increase and are effective from 1 October each year.





AFTERCARE:

An aftercare service is provided on the school premises for children attending the Nursery classes through to Year 2. This service is well supervised and offers extra mural activities to children in this age group. A meal is served for lunch and homework is supervised by a qualified assistant.

Enquiries about aftercare may be directed to Ann Cordner, Head of the Junior School on:
Telephone: 021 975 6650 or a.cordner@chesterhouse.co.za

THE HOMEWORK CENTRES:

The school provides the services of supervised homework centres in both the Junior and Senior schools.

In the Junior school, the homework centre is available to children from Year 3 to Year 7 from 2pm to 6pm. Children are assisted in organising their homework and extra mural schedules and are able to participate in the school's sport activities, thereafter returning to the homework centre.

Junior School homework centre: Mrs L Venturi:
Telephone: 021 975 6650 or l.venturi@chesterhouse.co.za

In the Senior School, the homework centre is available to children from Grade 8 to Grade 12 from 3pm to 6pm. Pupils are assisted in organising their homework and extra mural schedules and are able to participate in the school's sport activities, there after returning to the homework centre.

Senior school homework centre: Ms van As
Telephone: 021 975 6650 or e.vanas@chesterhouse.co.za

THE MUSIC DEPARTMENT:

Chesterhouse offers a music department that coordinates the school's cultural events including festivals, eisteddfods and choirs. The school offers tuition in various instruments as well as voice tuition and enters pupils into various examinations, including the Trinity Guildhall exams.

Tuition is offered at the school by qualified music teachers on request from parents.

Director of Music: Ms Sujana van der Merwe
Telephone: 021 975 6650 or s.vandermerwe@chesterhouse.co.za





OUTDOOR EDUCATION:

Chesterhouse offers a compulsory outdoor programme as an extension of the classroom and to develop leadership and personal responsibility skills. All children are required to attend the outdoor camps organised by the school from Year 3 onwards.

Director of Sport: Mrs T. Lategan

Telephone: 021 975 6650 or t.lategan@chesterhouse.co.za



NOTES

